

Town of Colchester
WJMS Building Committee
August 14, 2014
Town Hall – Room 2

Minutes

Members Present: Thomas Tyler, Joseph DeLucia, Anthony Tarnowski, Irene Malsbenden
Members Absent: Joe Ruiz, Paul Picard, Steve Wells
Others Present: Director of Facilities Ken Jackson, Board of Education Liaison Brad Bernier, Board of Education Chair Ron Goldstein, First Selectman Stan Soby, Superintendent of Schools Jeff Mathieu, Board of Finance Liaison Art Shilosky, Board of Finance Chair Rob Tarlov

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Irene Malsbenden

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1. **Call to Order:** Chairman Tyler called the meeting to order at 7:15.
2. **Additions to the Agenda:** It was noted that the meeting location on the agenda was incorrect and was being held at Town Hall and not WJMS as reflected. I. Malsbenden motioned to correct the agenda to reflect that the minutes to be approved were those of the May 22, 2014 meeting and not the June 12, 2014 meeting, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**
3. **Citizens Comments / Town Email:** None
4. **Approval of Minutes :**
 - **May 22, 2014** - I. Malsbenden motioned to approve the minutes of the May 22, 2014 meeting, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**
 - **August 4, 2014** - A. Tarnowski motioned to approve the minutes of the August 4, 2014 meeting, seconded by I. Malsbenden. Members voted in favor with I. Malsbenden abstaining. **MOTION CARRIED.**
5. **Update on Bureau of School Facilities communication:** None
6. **Update on Board of Finance (8/6/14 meeting) & Board of Selectman (8/7/14 meeting):** Chairman Tyler gave an overview of discussion that was had at both the BOF and BOS meetings. The boards approved the appropriation of funds for the architect to complete the scope of work and funds for informative materials.
7. **Update on contract with architect:** Completion of signing the contracts should be done shortly and K. Jackson will then be able to submit the purchase order for the work. Provided the contract is all set by then, the architects will be asked to attend the next meeting to discuss the timeline of the project. K. Jackson will be setting up meetings between the architect and various school staff to discuss the project. He will keep the committee informed of the outcome of each of these meetings.
8. **Citizens Comments:** None
9. **Adjournment:** J. DeLucia motioned to adjourn, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 7:33.

Submitted by,

Dawn LePage
Dawn LePage, Clerk